



सत्यमेव जयते
भारत सरकार

रेल मंत्रालय
रेलवे बोर्ड



2018/ACII(CC)/IPAS/37/9

New Delhi, dated

RBA No. 96/2018

12 9.2018

General Managers,
All Zonal Railways/Pus.

Sub: Validation of employee pay roll database.

In wake of recent frauds detected on one of the Railways relating to salary payment and other allowances, there is an urgent need to validate the employee master data that generates pay roll and other establishment claims. The validation is necessary to establish that employees included in the master table are bonafide employees, appointed by competent authorities, following legislated recruitment procedures. This validation can only be done by comparing pay roll details with the service records, starting with recruitment and appointment letters.

It is, therefore, urged that all CPOs be directed to take a onetime exercise to validate employee master data on IPAS with employees' service records. Further, the data on appointment letters issued by RRCs and RRBs may also be linked with new entrants' details to prepare memorandum of differences by the Drawing officer. This will enable sanitization of the base line. This shall also need to be done by all PFAs/CSCs who are having Personnel functions of their department. The PFAs would then conduct an independent internal check to validate Payroll database on IPAS to ensure proper Maker-Checker protocols.

The validation of the pay rolls may be completed by 15.10.2018.

(A.K. Prasad)
Financial Commissioner (Railways)